

# Grant Award Procedures

## Education Research & Program Evaluation Studies

The Washington Educational Research Association (WERA) sponsors competitive grants (maximum award of \$5,000) for studies of educational issues. Studies lasting up to 18 months may be proposed. The purpose of the awards is to support studies that focus on instructional improvement, classroom assessment, educational measurement at both the district and state level, and the evaluation of education programs. Research and evaluation proposals focusing on issues associated with equity or that include partnerships across institutions are particularly encouraged. Preference will be given to applicants who are current WERA members and have not received a previous WERA grant. Continuation of previous WERA grants will not be funded.

### **Grant application deadline:**

Applications must be received by WERA Executive Secretary no later than February 15, 2019. Electronic submission of applications is required through an email attachment. Such emails must bear a “sent date” of no later than the due date. Acknowledgment of electronic submission will be sent to the primary contact. If there are materials in the application which cannot be sent electronically or if electronic submission is not possible, mailed, faxed, or hand carried materials must be delivered to the WERA Executive Secretary by midnight on the due date. Do not send materials for which acknowledgement has already been received. Receipt of all applications will be acknowledged as soon as possible by the chair of the Grants Committee.

Questions about the grant application may be sent via email to the Grants Chair up to one week prior of the grant deadline. Please refer to the grants tab at [www.wera-web.org](http://www.wera-web.org) for more information on the research grants process and for a copy of the application materials.

### **Applications should be e-mailed to:**

Brandon Lagerquist, Grant Committee Chair

E-mail: [weraoffice@gmail.com](mailto:weraoffice@gmail.com)

Please include Research Grant Application in the subject line.

## **Application Format**

Proposals must include a **separate** cover page and three additional sections as follows.

### **Cover page:**

- name, address, telephone number, and e-mail addresses of investigator(s);
- title of study and an abstract that provides an overview of the project, its purpose, procedures, expected outcomes, cost, and limitations.



the researcher and request more information or make suggestions which would make the grant more likely to meet WERA guidelines. The recommendations of the committee will be submitted to the WERA Board whose decision is final.

### **Expectations**

Successful applicants will be expected to give assurance that:

- 1) the project will be completed as proposed;
- 2) grant monies will be expended as outlined; and
- 3) an appropriate final report will be submitted; and following the acceptance of the final report by the WERA Board, the investigator(s) will present the findings from the study at a subsequent WERA Conference or publish the findings in the WERA Journal.